

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
October 18, 2018**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on October 18, 2018 at 815 West Ocean Avenue, Lompoc, California.

Chair Knox-Burns called the meeting to order at 5:00 p.m.

Upon roll call the following Commissioners were present: Robert Doyle, Larry Hobbisiefken, Lisa Knox Burns, John Lizarraga and James Pearson. Meagan Harmon and Jesse Ramirez were excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

**INTRODUCTIONS**

None.

**CLOSED SESSION** – Conference with Legal Counsel – Existing Litigation. Government Code Section 54956.9 (a) – Name of Case: Marsha Waldau v. 513 North G L.P. et al, Santa Barbara Superior Court Case No. 17CV02104. The Board convened the closed session at 5:01 p.m. The meeting resumed in open session at 5:28 p.m. The following action was taken by unanimous vote of the Board:

Ratify Execution of Settlement Agreement with Marsha Waldau, which: (1) Terminates Ms. Waldau's current lease effective January 4, 2019; (2) Approves \$7,500 for Ms. Waldau's moving expenses; (3) issues Ms. Waudau a Section 8 Housing Choice Voucher; and (4) includes a unilateral waiver of all claims by Ms. Waldau.

**APPROVAL OF MINUTES**

MOTION by Commissioner Doyle, second by Commissioner Pearson to approve the minutes of the regular meeting of September 20, 2018. All voted aye. Motion carried.

**PUBLIC COMMENT PERIOD**

No public comments were received.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

Mr. Havlicek thanked Sanford Riggs for preparing his written report while he was in Boston.

The Executive Director distributed several handouts from recent meetings attended by staff related to homelessness and housing; he reported that we currently have 672 vouchers issued and looking for housing; the Groundbreaking Ceremony for The Residences at Depot Street was a success with both Congressman Carbajal and Mayor Patino in attendance; the cost of a recent unit fire at Rancho Hermosa is estimated at \$15,000 to \$18,000.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Pearson, second by Commissioner Doyle to approve the operation and management reports. All voted aye. Motion carried.

**APPROVAL OF EXPENDITURES**

**Resolution No. 2761** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Pearson to adopt Resolution No. 2761. Irene Melton answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

**WRITTEN COMMUNICATIONS**

None.

**COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Doyle noted comments made by Mayor Patino during her recent State of the City address.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Resolution No. 2762** – Approval to Write-Off Un-Collectible Tenant Accounts Receivable for the period ended September 30, 2018. MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adopt Resolution No. 2762. All voted aye. Motion carried.

MOTION TO RESCHEDULE THE NOVEMBER 15, 2018 REGULAR MEETING TO TUESDAY, NOVEMBER 13, 2018. MOTION by Commissioner Pearson, second by Commissioner Doyle to reschedule the November meeting. All voted aye. Motion carried.

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**ADJOURNMENT**

There being no further business to come before the Board, MOTION by Commissioner Doyle second by Commissioner Pearson to adjourn the meeting at 6:23 p.m. All voted aye. Meeting adjourned.



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Lisa Knox-Burns, Chair



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Robert P. Havlicek Jr.  
Secretary/Executive Director