

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
August 16, 2018**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on August 16, 2018 at the Miller Community Center, 5575 Armitos Avenue, Goleta, California. Chair Knox-Burns called the meeting to order at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox-Burns, Robert Doyle, Meagan Harmon, Larry Hobbisiefken, and John Lizarraga. James Pearson was excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

No introductions were made.

PUBLIC HEARING FOR DRAFT 2019 PHA PLAN AND CAPITAL FUND PROGRAM ANNUAL STATEMENT/FIVE YEAR ACTION PLAN FOR FY 2019-2023: Chair Knox-Burns opened the public hearing at 5:01 p.m.:

Sanford Riggs, Director of Operations presented a summary of the Plan to the Board. No comments were received. The public hearing was closed at 5:32 p.m.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga, second by Commissioner Doyle, to approve the minutes of the regular meeting of July 19, 2018. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek entertained questions concerning his written report.

He shared a letter from Five Star Bank; the results of HUD's on-site Financial Management Review; a Santa Barbara News Press article about the Residences at Depot Street funding; photos of food distribution at Sandpiper and Aparicio Apartments in Goleta; he reported that we responded to an RFQ from MTD for the property on Calle Real; he also reported that we will not renew our line of credit with Rabobank, and on the August 15th visit from Jeanette Christian from Diane Feinstein's office who is interested in housing issues, especially homelessness.

John Polanskey reported on a meeting to discuss the best possible uses of \$9 million to the County of Santa Barbara from HEAP.

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APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Doyle, second by Commissioner Harmon to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2749 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Harmon, second by Commissioner Lizarraga to adopt Resolution No. 2749. Irene Melton answered several additional questions to the satisfaction of the board. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

There were no written communications.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Doyle reported on his attendance at the NAHRO Summer Conference.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

MOTION TO DESIGNATE COMMISSIONER DELEGATES TO ATTEND THE 2018 NAHRO NATIONAL CONFERENCE. Commissioner Harmon expressed interest in attending. MOTION by Commission Hobbsiefken, second by Commissioner Lizarraga to designate Meagan Harmon as Commissioner Delegate to attend the conference. All voted aye. Motion carried.

Resolution No. 2750 – Authorization to open savings accounts with Community West Bank for Parkview Apartments, Santa Rita Village I Apartments and Central Plaza Apartments. MOTION by Commissioner Harmon, second by Commissioner Doyle to adopt Resolution No. 2750. All voted aye. Motion carried.

Resolution No. 2751 – Approving the Residences at Depot Street Affordable Housing Project and Authorizing the Executive Director to take all needed actions to enter into all related Agreements. MOITON by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2751. All voted aye. Motion carried.

Resolution No. 2752 – Authorizing the Issuance of Multifamily Housing Revenue Bonds for the financing of the Residences at Depot Street. MOTION by Commissioner Doyle, second by Commissioner Lizarraga to adopt Resolution No. 2752. All voted aye. Motion carried.

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Resolution No. 2753 – Supporting the Issuance of Project Based Vouchers for the Residences at Depot Street. MOTION by Commissioner Harmon, second by Commissioner Lizarraga to adopt Resolution No. 2753. All voted aye. Motion carried.

MOTION TO ADOPT REVISED STATEMENT OF FISCAL POLICIES. MOTION by Commissioner Harmon, second by Commissioner Lizarraga to adopt the Revised Statement of Fiscal Policies. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Doyle, second by Commissioner Lizarraga to adjourn the meeting at 6:49 p.m. Meeting adjourned.



Lisa Knox-Burns
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director