

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
June 21, 2018**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on June 21, 2018 at 815 West Ocean Avenue, Lompoc, California. Chair Burns convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Meagan Harmon, Larry Hobbisiefken, Lisa Knox-Burns, and John Lizarraga. Robert Doyle and James Pearson were excused.

Also present were Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

Chair Burns introduced and welcomed new First District Commissioner Meagan Harmon.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga second by Commissioner Hobbisiefken to approve the minutes of the special meeting of May 15, 2018. Commissioner Harmon abstained. All others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

In the absence of the Executive Director, Sanford Riggs, Director of Operations presented the Executive Director's report as of June 13, 2018.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Harmon, second by Commissioner Lizarraga to approve the operation and management reports. One typographical error was noted related to occupancy at Parkview Apartments. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2741 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adopt Resolution No. 2741. Irene Melton answered several questions. All voted aye. Motion carried.

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WRITTEN COMMUNICATIONS

Written communications were noted.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Hobbisiefken reported that some vehicle vandalism has occurred at Parkview Apartments and the security camera footage was unclear; Sanford Riggs stated that we will take a look at upgrading cameras at the location.

NEW BUSINESS

MOTION to accept the Housing Successor Annual Report regarding the low and moderate income Housing Asset Fund for Fiscal Year 2017 – formerly Guadalupe RDA. **MOTION** by Commissioner Lizarraga, second by Commissioner Harmon to accept the Housing Successor Annual Report regarding the low and moderate income Housing Asset Fund for Fiscal Year 2017. All voted aye. Motion carried.

MOTION to accept the Audited Financial Statement for the Housing Authority of the County of Santa Barbara for the period ended December 31, 2017. **MOTION** by Commissioner Harmon, second by Commissioner Lizarraga to accept the Audited Financial Statement for the Housing Authority of the County of Santa Barbara for the period ended December 31, 2017. All voted aye. Motion carried.

Resolution No. 2742 – Authorization to establish a secondary replacement reserve account for Positano Apartments L.P. **MOTION** by Commissioner Lizarraga, second by Commissioner Harmon to adopt Resolution No. 2742. All voted aye. Motion carried.


Resolution No. 2743 – Amendment to the HCV Administrative Plan: Chapter 7, Paragraph 7-II.H. – Verification of Homeless Preference. **MOTION** by Commissioner Harmon, second by Commissioner Lizarraga to adopt Resolution No. 2743. All voted aye. Motion carried.

Resolution No. 2744 – Amendment to the HCV Administrative Plan: Chapter 8, Paragraph 8-III. – Rent Reasonableness Methodology. **MOTION** by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adopt Resolution No. 2744. All voted aye. Motion carried.

MOTION to designate Commissioner Delegates to attend the NAHRO Summer Conference. **MOTION** by Commissioner Hobbisiefken, second by Commissioner Harmon to designate Commissioners Doyle and Lizarraga to attend the NAHRO Summer Conference. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Harmon, second by Commissioner Hobbisiefken to adjourn the meeting at 6:30 p.m. All voted aye. Meeting adjourned.



Lisa Knox-Burns
Chair



Sanford E. Riggs
Director of Operations
For the Secretary/Executive Director