

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
December 15, 2016**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on December 15, 2016 at 815 West Ocean Avenue, Lompoc, California. Chair Pearson convened the meeting at 5:00 p.m.

The following Commissioners were present: Fran Clow, Robert Doyle, Mickey Flacks, Lisa Knox-Burns, John Lizarraga and James Pearson.

Also present were Sanford Riggs, Director of Operations, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

None.

APPROVAL OF MINUTES

MOTION by Commissioner Burns, second by Commissioner Flacks to approve the minutes of the regular meeting of November 17, 2016. Commissioner Pearson abstained. All others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

None.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Executive Director was unable to attend the meeting due to illness.

Sanford Riggs gave an update on the leasing at the Golden Inn and Village, Lompoc Gardens and Positano Apartments.

Irene Vejar reported that the Annual Winter Staff meeting was held on December 14th; the program included a presentation/activities related to customer service.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Flacks, second by Commissioner Clow to approve the operation and management reports. All voted aye. Motion carried.

December 15, 2016

Minutes

Page 2

APPROVAL OF EXPENDITURES

Resolution No. 2682 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Clow, second by Commissioner Lizarraga to adopt Resolution No. 2682. Irene Melton answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

All items were noted.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Burns asked if our residents are responding to the change in the Administration. Sanford Riggs haven't come forward with concerns at this point. Commissioner Burns suggested that we make a statement in the next newsletter about mixed families with undocumented family members.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 2683 – Approval of Amendments to the Personnel Policy; Section 6 – Attendance. MOTION by Commissioner Doyle, second by Commissioner Clow to adopt Resolution No. 2683. All voted aye. Motion carried.


Resolution No. 2684 - Ratifying Expenditures for 2016 Employee Bonuses and Longevity Awards. MOTION by Commissioner Lizarraga, second by Commissioner Clow to adopt Resolution No. 2684. All voted aye. Motion carried.

Resolution No. 2685 – Approval of Agency-Wide Consolidated Budget for Fiscal Year 2017. MOTION by Commissioner Lizarraga, second by Commissioner Flacks to adopt Resolution No. 2685. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Clow, second by Commissioner Flacks to adjourn the meeting at 6:31p.m. All voted aye. Meeting adjourned.


James E. Pearson
Chair


Sanford E. Riggs, Director of Operations
for Secretary/Executive Director