

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
September 21, 2017**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on September 21, 2017 at 815 West Ocean Avenue, Lompoc, California. Chair Doyle convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox Burns, Fran Clow, Robert Doyle, Mickey Flacks, John Lizarraga, and James Pearson.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

**INTRODUCTIONS**

None.

**APPROVAL OF MINUTES**

MOTION by Commissioner Clow, second by Commissioner Lizarraga to approve the minutes of the regular meeting of August 17, 2017. Commissioners Knox-Burns and Flacks abstained, all others voted aye. Motion carried.

**PUBLIC COMMENT PERIOD**

No public comments were received.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

Mr. Havlicek offered to answer questions related to his written report and gave updates on the Positano Internet and Tiny House grants; the Section 8 Shortfall situation; attending the Rona Barrett Foundation board meeting; recent Senate bills; Veterans breakfast; resident services activities; 2016-17 Annual Report; night time drone photos of the Golden Inn and Village; and the waiting list update.

The Executive Director also let the Board know that the Housing Opportunities through Modernization Act (HOTMA) will require updates to our Administrative Plans. These updates will be submitted for Board approval in the coming months.

## **MINUTES**

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### **APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Pearson, second by Commissioner Flacks to approve the operation and management reports. All voted aye. Motion carried.

### **APPROVAL OF EXPENDITURES**

**Resolution No. 2707** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Clow, second by Commissioner Flacks to adopt Resolution No. 2707. Irene Melton and Bob Havlicek answered several questions related to the expenditure report. All voted aye. Motion carried.

### **WRITTEN COMMUNICATIONS**

All written communications were noted. Commissioner Flacks recommended that the resident services newsletter be more reader friendly for the intended audience.

### **COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Knox-Burns noted that the Rona Barrett Foundation was honored as non-profit of the week.

Commissioner Flacks announced that Chuck Flacks has accepted the position of CEO of PATH (People Assisting the Homeless).

Commissioner Lizarraga reported that former Commissioner Sal Aparicio passed away.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

**PHA CERTIFICATION OF COMPLIANCE WITH PHA PLANS AND RELATED REGULATIONS – BOARD RESOLUTION TO ACCOMPANY THE PHA 2018 ANNUAL PLAN:** MOTION by Commissioner Lizarraga, second by Commissioner Clow to approve the Certification and Resolution. All voted aye. Motion carried.

**NEW BUSINESS CONTINUED**

**Resolution No. 2708** – Approval of Revised Utility Allowance Schedules for the Low Rent Public Housing Program. MOTION by Commissioner Pearson, second by Commissioner Clow to adopt Resolution No. 2708. All voted aye. Motion carried.

**Resolution No. 2709** – Approval of Revised Utility Allowance Schedules for the Section 8 Housing Choice Voucher Program. MOTION by Commissioner Clow, second by Commissioner Flacks to adopt Resolution No. 2709. All voted aye. Motion carried.

**Resolution No. 2710** – Setting forth the Authority's Intent to Issue Bonds to undertake the financing of Parkside Garden Apartments. MOTION by Commissioner Lizarraga, second by Commissioner Clow to adopt Resolution No. 2710. All voted aye. Motion carried.

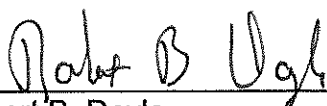
**Resolution No. 2711** – Approving and Authorizing a \$3,000,000 Line of Credit with Rabobank N.A. MOTION by Commissioner Knox-Burns, second by Commissioner Flacks to adopt Resolution No. 2711. All voted aye. Motion carried.


**DISCUSSION – RESIDENT ENGAGEMENT AND PARTICIPATION:** Commissioner Flacks requested that this item be placed on the agenda for discussion. Commissioner Flacks stated that the resident newsletter, etc. are not in sync with our residents and that could be why they are not actively engaged. She suggested that we think about new strategies to engage residents.

**DISCUSSION – FUTURE OF PROPERTY LOCATED AT 1025 WEST OCEAN AVENUE, LOMPOC, CA:** The Executive Director reported that the Boys and Girls Club is interested in ownership of the property so that they can leverage additional funding. We will discuss further with legal counsel and bring a proposal to the Board for approval.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 6:50 p.m. All voted aye. Meeting adjourned.

  
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Robert B. Doyle  
Chair

  
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Robert P. Havlicek Jr.  
Secretary/Executive Director