

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
August 17, 2017**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on August 17, 2017 at the Miller Community Center, 5575 Armitos Avenue, Goleta, California. Chair Doyle called the meeting to order at 5:00 p.m.

Upon roll call the following Commissioners were present: Fran Clow, Robert Doyle, John Lizarraga and James Pearson. Mickey Flacks and Lisa Knox Burns were excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

The Executive Director introduced Jenny Grimsley and Patricia Limon from the Resident Services Department. He also introduced his wife, Wanda Havlicek.

FSS Graduate Maria Torres de Ayala was presented with her Certificate of Completion and escrow check. Ms. Ayala is currently employed by the HACSB as a Resident Services Specialist.

PUBLIC HEARING FOR DRAFT 2018 PHA PLAN: Chair Doyle opened the public hearing:

No comments were received. The public hearing was closed.

APPROVAL OF MINUTES

MOTION by Commissioner Clow, second by Commissioner Lizarraga, to approve the minutes of the regular meeting of July 20, 2017. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek entertained questions concerning his written report.

He shared a PowerPoint presentation from staff training on how to detect fraud in the Section 8 Program; reported on the results of the LeanFirm process in the Section 8 Program and announced that we will next do the process on the Affordable Housing side.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Pearson, second by Commissioner Clow to approve the operation and management reports. All present voted aye. Motion carried.

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APPROVAL OF EXPENDITURES

Resolution No. 2703 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Clow, second by Commissioner Pearson to adopt Resolution No. 2703. Irene Melton answered several additional questions to the satisfaction of the board. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

Noted.

COMMISSIONERS' ORAL COMMUNICATIONS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Chuck Flacks, Executive Director of C3H, presented an update of accomplishments county-wide and explained what is planned for the next year.

MOTION TO CONSIDER A FUNDING REQUEST FROM CENTRAL COAST COLLABORATIVE ON HOMELESSNESS (C3H) FOR \$27,500.00. MOTION by Commissioner Clow, second by Commissioner Pearson to approve funding to C3H in the amount of \$27,500.00. . All voted aye. Motion carried.

MOTION TO DESIGNATE COMMISSIONER DELEGATES TO ATTEND THE 2017 NAHRO NATIONAL CONFERENCE. No Commissioners in attendance expressed interest in attending; the Executive Secretary was instructed to check with Commissioners Burns and Flacks. MOTION by Commission Clow, second by Commissioner Pearson to designate Lisa Knox-Burns and Mickey Flacks as Commissioner Delegates if they are interested in attending. All voted aye. Motion carried.

Resolution No. 2704 – Resolution setting forth the Authority's Intent to Issue Bonds to undertake thye financing of The Residences at Depot Street. MOTION by Commissioner Pearson, second by Commissioner Lizarraga to adopt Resolution No. 2704. All voted aye. Motion carried.

Resolution No. 2705 – Approve of Revised Public Housing Program Statement of Policies (ACOP). MOITON by Commissioner Lizarraga, second by Commissioner Clow to adopt Resolution No. 2705. All voted aye. Motion carried.

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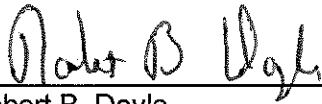
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Resolution No. 2706 – Approval of Revised Section 8 Administrative Plan. MOTION by Commissioner Pearson, second by Commissioner Lizarraga to adopt Resolution No. 2706. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Clow, second by Commissioner Pearson to adjourn the meeting at 6:32 p.m. Meeting adjourned.



Robert B. Doyle
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director