

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA  
April 20, 2017**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on April 20, 2017 at 815 West Ocean Avenue, Lompoc, California. Chair Doyle convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Robert Doyle, Mickey Flacks, Lisa Knox-Burns and John Lizarraga. Fran Clow and James Pearson were excused.

Also present were Robert P. Havlicek, Secretary/Executive Director, Irene Melton, Director of Finance, Sanford Riggs, Director of Operations and Irene Vejar, Director of Human Resources.

**The Chair called for recess to Closed Session:**

Conference with Legal Counsel- Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One potential case.

No action was taken as a result of the closed session

**PUBLIC HEARING FOR LEASE AMENDMENT; PARKING POLICY:** Chair Doyle opened the public hearing:

Sanford Riggs, Director of Housing Programs, presented an overview of the parking policy and answered questions.

Commissioners voiced concerns about parking limitations and number of decals proposed. The policy will be reviewed and will be brought back to the Board next month.

No public comments were received. The public hearing was closed.

**PUBLIC COMMENT PERIOD**

No public comments were received.

**APPROVAL OF MINUTES**

MOTION by Commissioner Burns, second by Commissioner Lizarraga to approve the minutes of the regular meeting of March 16, 2017. Commissioner Doyle abstained. All others voted aye. Motion carried.

**REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR**

The Executive Director offered to answer any questions related to his report. He shared with the Board a thank you letter from a client to Beverly Negrete; a VMS audit was just completed with no findings; we have received notification from HUD that our agency is a SEMAP High Performer for the 15<sup>th</sup> year in a row; Apollo Newsletter featuring our solar project; and discussed Federal budget talks and the likelihood of a Continuing Resolution.

**APPROVAL OF OPERATION AND MANAGEMENT REPORTS**

MOTION by Commissioner Lizarraga, second by Commissioner Flacks to approve the operation and management reports. All voted aye. Motion carried

**APPROVAL OF EXPENDITURES**

**Resolution No. 2694** - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Flacks to adopt Resolution No. 2694. Irene Melton and Bob Havlicek answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

**WRITTEN COMMUNICATIONS**

All written communications were noted.

**COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner Burns reported that the Assistance League has offered assistance for residents of Pescadero Lofts with clothing and necessities.

Commissioner Flacks reported that Santa Barbara Housing Conference was coming soon and that sponsorship has been provided in the past. The Executive Director agreed that the HA had sponsored @ \$500.00 and will do so again this year.

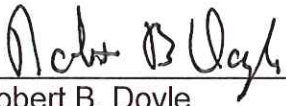
**NEW BUSINESS**


**Resolution No. 2695** – Approval to Write-Off Uncollectible Tenant Accounts Receivable for the period ended March 31, 2017. MOTION by Commissioner Lizarraga, second by Commissioner Burns to adopt Resolution No. 2695. All voted aye. Motion carried.

**Resolution No. 2696** – Authorization to open accounts with Union Bank or any other FDIC Insured Financial Institution for Miller Stanley L.P. MOTION by Commissioner Flacks, second by Commissioner Lizarraga to adopt Resolution No. 2696. All voted aye. Motion carried.

**ADJOURNMENT**

There being no further business to come before the Board, MOTION by Commissioner Burns second by Commissioner Lizarraga to adjourn the meeting. All voted aye. Meeting adjourned.

  
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Robert B. Doyle  
Chair

  
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Robert P. Havlicek, Jr.  
Secretary/Executive Director