

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
March 26, 2015**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in special session on March 26, 2015 at 817 West Ocean Avenue, Lompoc, California. Chair Clow convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Fran Clow, Robert Doyle, Mickey Flacks, John Lizarraga, and James Pearson. We received sad news last week that Commissioner Tan passed away unexpectedly; we will send a card of condolence to his family.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Jeannie Gonzalez, Housing Programs Coordinator, Irene Melton, Director of Finance, and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

Bob Havlicek introduced Mary Jane Roberts, Information Systems Manager, and Juan Garcia, Systems Software Specialist, to the Board.

APPROVAL OF MINUTES

MOTION by Commissioner Flacks, second by Commissioner Lizarraga to approve the minutes of the special meeting of February 26, 2015. Commissioner Pearson abstained. All others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Executive Director offered to answer any questions related to his written report.

He and Commissioner Flacks reported on the recent Pescadero Lofts presentation to the Board of Supervisors. After this presentation, we received donations to adopt the remaining 10 rooms. Total donations received give us a surplus of 5; this will allow us to replenish household supplies if current residents move out.

Meetings and coordination of camera equipment continue with SMPD related to Evans Park.

Mary Jane Roberts gave an overview of the newly implemented Housing Café and explained plans for future implementation.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Pearson, second by Commissioner Lizarraga to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2570 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Flacks, second by Commissioner Doyle to adopt Resolution No. 2570. Bob Havlicek answered several questions to the satisfaction of the Board, but others will require followed next month. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

The Resident Services Newsletter was noted. Two additional news articles related to housing were distributed to the Board.

COMMISSIONERS' ORAL COMMUNICATIONS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 2571 – Approving and Authorizing Execution of the Declaration of Trust for Project No. CA16-P021-004. MOTION by Commissioner Pearson, second by Commissioner Lizarraga to adopt Resolution No. 2571. All voted aye. Motion carried.

Resolution No. 2572 – Resolution of General Partners of Lompoc Palm Grove Apartments, L.P. MOTION by Commissioner Lizarraga, second by Commissioner Flacks to adopt Resolution No. 2572. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board; Motion by Commissioner Flacks, second by Commissioner Pearson to adjourn the meeting at 5:52 p.m. All voted aye. Meeting adjourned.



Fran D. Clow
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director