

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
January 21, 2016**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on January 21, 2016 at 815 West Ocean Avenue, Lompoc, California. Chair Pearson convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Fran Clow (via Conference Call), Lisa Knox-Burns, John Lizarraga and James Pearson. Robert Doyle and Mickey Flacks were excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

The Executive Director introduced Sanford Riggs. Mr. Riggs was hired in December 2015 to fill the position of Director of Housing Programs.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga, second by Commissioner Burns to approve the minutes of the regular meeting of December 17, 2015. Commissioner Pearson abstained. All others voted aye. Motion carried.

MOTION by Commissioner Burns, second by Commissioner Lizarraga to approve the minutes of the annual meeting of December 17, 2015. Commissioner Pearson abstained. All others voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Executive Director offered to answer questions related to his written report. He also reported that senior staff spent the majority of last week with a Nan McKay Consultant reviewing and updating the Section 8 Administrative Plan.

The Executive Director reported on a recent meeting with representatives of CRLA and we are looking forward to on-going dialogue.

A one year anniversary celebration for Pescadero Lofts has been scheduled for February 19th at 4:30 p.m.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Lizarraga, second by Commissioner Burns to approve the operation and management reports. All voted aye. Motion carried.

MINUTES

January 21, 2016

Page 2

APPROVAL OF EXPENDITURES

Resolution No. 2622 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Clow to adopt Resolution No. 2622. Irene Melton answered several questions related to expenditures. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

The VASH Social Worker email was noted.

COMMISSIONERS' ORAL COMMUNICATIONS – None.

UNFINISHED BUSINESS - None.

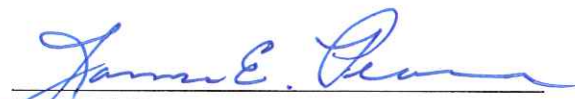
NEW BUSINESS

Resolution No. 2623 – Approval to Write-Off Uncollectible Tenant Accounts Receivable for the period ended December 31, 2015. MOTION by Commissioner Lizarraga, second by Commissioner Clow to adopt Resolution No. 2623. All voted aye. Motion carried.


MOTION TO RE-SCHEDULE THE FEBRUARY MEETING TO THURSDAY, FEBRUARY 25, 2016. MOTION by Commissioner Burns, second by Commissioner Lizarraga to re-schedule the February Meeting. All voted aye. Motion carried. The February meeting is scheduled to be held at Miller Community Center in Goleta.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Lizarraga, seconded by Commissioner Burns to adjourn the meeting at 5:42 p.m. All voted aye. Meeting adjourned.



James E. Pearson
Chair



Robert P. Havlicek, Jr.
Secretary/Executive Director