

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
January 18, 2018**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on January 18, 2018 at 815 West Ocean Avenue, Lompoc, California. Chair Knox-Burns convened the meeting at 5:00 p.m.

Upon roll call the following Commissioners were present: Fran Clow, Mickey Flacks, Larry Hobbisiefken, Lisa Knox-Burns, John Lizarraga and James Pearson. Robert Doyle was excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance and Sanford Riggs, Director of Operations.

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL; ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) - Government claim by Jeffrey D. Everhard.

The Board adjourned the closed session at 5:01 p.m. The meeting resumed in open session at 5:13 p.m. It was reported that the Board reviewed, considered and rejected the claim by Jeffrey D. Everhard.

INTRODUCTIONS

No introductions were made.

APPROVAL OF MINUTES

MOTION by Commissioner Flacks, second by Commissioner Lizarraga to approve the minutes of the regular meeting of December 21, 2017. All voted aye. Motion carried.

MOTION by Commissioner Lizarraga, second by Commissioner Pearson to approve the minutes of the annual meeting of December 21, 2017. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Executive Director offered to answer questions related to his written report. He also reported that we have scheduled a tour with Congressman Carbajal on January 22nd in Santa Maria; we are working with County HCD to provide assistance to qualifying Montecito mudslide victims; the Boys and Girls Club at Evans Park received a \$36,000 grant; a LeanFirm PowerPoint presentation highlighting improved unit turn around was shared with the Board; 1.7 million dollars has been allocated by HUD for Continuum of Care; we are working on making new types of rent payment options available to our residents.

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APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Flacks, second by Commissioner Pearson to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2729 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Clow, second by Commissioner Lizarraga to adopt Resolution No. 2729. Irene Melton answered several questions related to expenditures. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

There were no additional written communications.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Flacks reported on a League of Women Voters meeting she attended where public leaders spoke about new housing regulations.

Commissioner Knox-Burns recently met Jett Black who works at County HCD.

UNFINISHED BUSINESS

Tabled discussion and possible action related to housing assistance for the Chef at the Golden Inn and Village Senior. No action was taken on a housing proposal. Motion by Commissioner Flacks, second by Commissioner Clow directing the Executive Director to pursue an MOU and Scope of Services to be provided by the Rona Barrett Foundation for meals at the Golden Inn and Village Senior. All voted aye. Motion carried.

NEW BUSINESS

Resolution No. 2730 – Approval to Write-Off Uncollectible Tenant Accounts Receivable for the period ended December 31, 2017. MOTION by Commissioner Clow, second by Commissioner Flacks to adopt Resolution No. 2730. All voted aye. Motion carried.

MOTION TO CHANGE THE NAME OF PACIFIC PARTNERSHIP SOLUTIONS TO AFFORDABLE KEY HOUSING PARTNERS AND ADOPT AMENDED BYLAWS, ARTICLES OF INCORPORATION AND A CONFLICT OF INTEREST POLICY. MOTION by Commissioner Lizarraga, second by Commissioner Pearson change the name to Affordable Key Housing Partners and adopt the Amended Bylaws, Articles of Incorporation and a Conflict of Interest Policy. All voted aye. Motion carried.

MOTION TO RE-SCHEDULE THE FEBRUARY MEETING TO THURSDAY, FEBRUARY 22, 2018. MOTION by Commissioner Pearson, second by Commissioner Clow to re-schedule the February Meeting. All voted aye. Motion carried. The February meeting is scheduled to be held at Miller Community Center in Goleta.

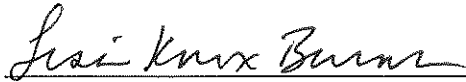
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ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Clow, seconded by Commissioner Pearson to adjourn the meeting at 6:48 p.m. All voted aye. Meeting adjourned.



Lisa Knox-Burns

Chair



Robert P. Havlicek, Jr.

Secretary/Executive Director