

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
October 19, 2023**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara Commission met in regular session on October 19, 2023, at the Housing Authority Administration Building at 815 West Ocean Avenue, Lompoc, California. Chair Pearson convened the meeting at 5:03 p.m.

Upon roll call the following Commissioners were present: Shay Allen, Christian Alonso, Henry Mercado, Greg Ortiz and James Pearson. Robert Doyle and Lisa Knox-Burns were excused from attending the meeting.

Also present were Irene Melton, Director of Finance, Sanford Riggs, Director of Operations, Irene Vejar, Director of Human Resources, Juan Garcia Information Systems and Nancy Wesoff, Director of Contract Admin & Compliance.

Sanford Riggs noted that Robert Havlicek, Executive Director asked Mr. Riggs to conduct the meeting in Mr. Havlicek's absence.

ORAL PRESENTATION

Sanford Riggs gave a PowerPoint presentation on Fair Housing and Criminal Screening. Commissioners Ortiz and Allen asked questions regarding HASBARCO's procedures. After much discussion, Mr. Riggs answered all questions to the Commissioners' satisfaction.

APPROVAL OF MINUTES

MOTION by Commissioner Henry Mercado, seconded by Commissioner Allen to approve the minutes of the meeting of September 21, 2023. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

There were no public comments.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Riggs gave the Executive Director's Report. He stated the Harry's House Ribbon Cutting ceremony held on October 13 was a successful event. It was well attended including elected officials and residents. He noted on September 28 all of Harry's House was leased. He also said that HASBARCO staffed a table at Santa Barbara Day on October 14. Mr. Riggs said a new Director for Resident Services is coming onboard.

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The department is doing very well and added nine new FSS Clients. He stated that the department partnered with Women's Economic Services to hold a Financial Education event in Lompoc. Activities and events were discussed. Commissioner Allen said she would like to speak at some of the events. She stated she would like to see more diversity at these events. Mr. Riggs replied that was a good point and he would follow up. He also stated that a Diversity and Equity Plan was coming.

Commissioner Alonso discussed the 56 bills Governor Newsom has recently signed. There was discussion on the bills related to Affordable Housing and Tenant Protection. Mr. Riggs stated that HASBARCO has attorneys analyzing these and he would report back to the Board upon completion of the analysis.

Commissioner Alonso noted HASBARCO has good traffic to its website. There was much discussion of the use of social media and marketing. Juan Garcia noted that to be successful with social media, staff dedicated to social media must be available. Mr. Riggs stated he would discuss this with Mr. Havlicek.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Alonso, seconded by Commissioner Allen to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 3096 - Approval of Expenditure List as submitted, including meeting expenses.

MOTION by Commissioner Allen seconded by Commissioner Mercado to adopt Resolution No. 3096. Irene Melton answered several questions to the satisfaction of the Board. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

There were no written communications.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Mercado stated he was impressed with the HASBARCO Board.

Commissioner Allen said it was great to see everyone.

Commissioner Alonso asked if any Board members attended the Harry's House Ribbon Cutting Ceremony. It was noted that Commissioner Doyle and Commissioner Knox-Burns were in attendance.

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Commissioner Ortiz asked if the Pescadero Lofts documentary could be sent to the Board. Juan Garcia said he would send it to Chris Diaz to forward it to the Board.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 3097 – Approval to write-off uncollectible vacated tenant Accounts Receivable for the period ended September 30, 2023.

MOTION by Commissioner Ortiz seconded by Commissioner Allen to adopt Resolution No. 3097. All vote aye. Motion carried.

Resolution No. 3098– Approval of Utility Allowance Schedules for the Section 8 Housing Choice Voucher/PBV Program

Mr. Sanford explained Resolution No. 3098

MOTION by Commissioner Mercado, seconded by Commissioner Ortiz to adopt Resolution No. 3098. All vote aye. Motion carried.

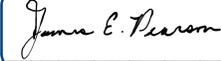
Resolution 3099 – 2024 Payment Standards

Mr. Riggs explained he would like to table this Resolution. He stated HUD just recently released a notice and Resolution 3099 may not be needed. Mr. Riggs may present Resolution 3099 at the November 2023 meeting.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Alonso, seconded by Commissioner Mercado to adjourn the meeting at 6:190 p.m. All voted aye. Meeting adjourned.

DocuSigned by:



James E. Pearson
Chair

DocuSigned by:



Robert P. Havlicek Jr.
Secretary/Executive Director