

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA
August 20, 2015**

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on August 20, 2015 at the Miller Community Center, 5575 Armitos Avenue, Goleta, California. Chair Clow called the meeting to order at 5:00 p.m.

Upon roll call the following Commissioners were present: Lisa Knox Burns, Fran Clow, Robert Doyle, and John Lizarraga. Mickey Flacks and James Pearson were excused.

Also present were Robert P. Havlicek Jr., Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance and Operations, John Polansky, Director of Housing Development, and Irene Vejar, Director of Human Resources.

INTRODUCTIONS

The Executive Director introduced his wife, Wanda Havlicek.

PUBLIC HEARING FOR DRAFT 2016 PHA PLAN: Chair Clow opened the public hearing:

No comments were received. The public hearing was closed.

APPROVAL OF MINUTES

MOTION by Commissioner Lizarraga, second by Commissioner Doyle, to approve the minutes of the regular meeting of July 23, 2015. All present voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek entertained questions concerning his written report and gave an update on the landlord meetings held on August 17 and 19, 2015; the landlord portal information was well received and landlords are happy overall with the program.

The SMPD Contract for Evans Park was received, however it is cost prohibitive. We are looking at other options, including camera installation and overtime SMPD patrols.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Doyle, second by Commissioner Lizarraga to approve the operation and management reports. All present voted aye. Motion carried.

MINUTES

August 20, 2015

Page 2

APPROVAL OF EXPENDITURES

Resolution No. 2587 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Burns to adopt Resolution No. 2587. Irene Melton followed up on a question from July and answered several additional questions to the satisfaction of the board. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

None.

COMMISSIONERS' ORAL COMMUNICATIONS

None

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 2588 – Commendation for Commissioner Ron Tan. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2588. All voted aye. Motion carried.

MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FOR PARKSIDE GARDEN APARTMENTS FOR THE PERIOD ENDED DECEMBER 31, 2014. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to accept the auditor's report. Bob Havlicek noted that the regulatory period for this property expires in February 2016. All voted aye. Motion carried.

MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FOR THE BASIC FINANCIAL STATEMENT FOR THE PERIOD ENDED DECEMBER 31, 2014. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to accept the auditor's report. All voted aye. Motion carried.

MOTION TO RE-SCHEDULE THE SEPTEMBER BOARD MEETING FROM THURSDAY, SEPTEMBER 17, 2015 TO THURSDAYM SEPTEMBER 24, 2015. MOTION by Commissioner Lizarraga, second by Commissioner Burns to re-schedule the September Board Meeting. All voted aye. Motion carried.

MOTION TO RE-SCHEDULE THE OCTOBER BOARD MEETING FROM THURSDAY, OCTOBER 15, 2015 TO THURSDAY, OCTOBER 22, 2015. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to re-schedule the October Board Meeting. All voted aye. Motion carried.

MINUTES

August 20, 2015

Page 3

MOTION TO DESIGNATE COMMISSIONER DELEGATES TO ATTEND THE 2015 NAHRO NATIONAL CONFERENCE. Commissioners Burns and Lizarraga expressed interest in attending. MOTION by Commission Lizarraga, second by Commissioner Doyle to designate Lisa Knox Burns and John Lizarraga as Commissioner Delegates. All voted aye. Motion carried.

Resolution No. 2589 – Approving and Authorizing the acquisition and financing of Positano Apartments, located at 11 Camino De Vida, Goleta, CA. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2589. All present voted aye. Motion carried.

Resolution No. 2590 – Authorization to open and Operating Reserve Account with Union Bank for Lompoc Terrace L.P. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2590. All voted aye. Motion carried.

Resolution No. 2591 – Authorization to open an Operating Reserve Account with Union Bank for Pescadero Lofts L.P. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2591. All voted aye. Motion carried.

Resolution No. 2592 – Authorization to open Accounts with Rabobank for Positano Apartments. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2592. All voted aye. Motion carried.

Resolution No. 2593 – Authorization to open Accounts with Rabobank for Santa Rita Village II., L.P. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2593. All voted aye. Motion carried.

Resolution No. 2594 – Authorization to open Accounts with CCRC for Santa Rita Village II, L.P. MOTION by Commissioner Lizarraga, second by Commissioner Doyle to adopt Resolution No. 2594. All voted aye. Motion carried.

CLOSED SESSION – The board convened to closed session at 6:15 p.m.

Consider the claim of Nicle Boyle Pursuant to Government Code Section 54956.9(b)(3)(c).

The Board returned to regular session at 6:30 p.m. The claim of Nicle Boyle was rejected by unanimous vote of the Board.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Burns, second by Commissioner Lizarraga to adjourn the meeting at 6:31 p.m. All present voted aye. Meeting adjourned.



Fran D. Clow
Chair



Robert P. Havlicek Jr.
Secretary/Executive Director